

### **Policies for ENPL Greenhouse Use at AREC**

1. Research programs in ENPL are given priority for use.
2. Tina Hart is the facility coordinator and serves as point of contact for all users. Tina can be reached at [tlhart@uark.edu](mailto:tlhart@uark.edu)
3. Space requests should be submitted once a year, by December 31<sup>st</sup>. Reserved space can also be assigned on an *ad hoc* basis. If space is limited, space assignments will be determined each January by a committee made up of ENPL faculty and including the facility coordinator. Graduate students, staff, and visiting scientists should communicate space needs to their faculty advisor.
4. Research programs should coordinate among their members to use space efficiently and adhere to good practices. Users are responsible for growing, maintaining and monitoring their plants, including:
  - keeping all areas clean and orderly, including staking or caging of tall plants
  - supplies (pots, trays, fertilizer, etc.)
  - monitoring and treating for pests and diseases
  - discarding plants in a timely manner
  - informing facility coordinator if there are any mechanical problems
5. Store only minimum supplies needed for daily functions. Long-term storage of supplies is not allowed. Keep materials away from the radiators, sump tanks, sensors and light fixtures for safety and maintenance.
6. All plant material and soil should be disposed of as compost on designated pile outside the greenhouses. Pots, labels and other trash must be discarded in the normal trash cans. To date, the greenhouses are not certified for biohazard containment.
7. Pest control: Pest identification is fundamental to working with plants. Please familiarize yourself with the pests on your particular plants, their identification, life cycle, feeding behavior and symptoms. It is very important to thoroughly examine plants in your greenhouse at least weekly. Treatment at the first sign of pests is far more effective than after the population becomes established.
  - Post notices of intended pesticide use clearly, with the date, time, and location of intended use, contact person and phone numbers, chemical, formulation, EPA registration # and safe re-entry interval (REI).
  - Follow all training guidelines and the labels' precautions. Use protective clothing and respirator as directed.
  - Mix only the amount of material needed.
  - Avoid chemical spray contact with the plastic exterior greenhouse walls.
  - Remove notices after the REI has expired.

### ENPL Greenhouse Charges at AAREC

1. Leasing will be charged in one-month increments, and charges to cost centers will be done on a monthly basis.
2. PI will provide the facility coordinator and Kim Keeney (Fiscal support personnel in ENPL office) with cost center to be charged.
3. Users can rent one-quarter (three 4' x 8' tables), one-half (six tables), or full (twelve tables) greenhouse.
4. Leasing rate is \$0.52/ft<sup>2</sup>/month.

\$50 per month for one-quarter greenhouse (three tables)

\$100 per month for one-half greenhouse (six tables)

\$200 per month for full greenhouse (12 tables)

